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Version Control

Medical Policy

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Sept 2021	1	Rachel Surch		
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1. Introduction

The Trust intends and expects that all decisions around the use of Trust resources will be underpinned at all times by its vision and values:

Our aim:

To create centres of educational excellence that inspire all pupils to turn their potential into performance

To achieve this our schools will:

Provide a broad and balanced curriculum that allows pupils to develop their talents and ambitions

Deliver the highest quality learning opportunities facilitated by excellent teachers

Inspire our pupils to become confident, motivated and respectful individuals ready to make a positive contribution to society

The Trust will support our schools by:

Maximising the resources and expertise available to individual schools

Providing a platform for the sharing of excellent practice

Challenging and developing staff to turn their potential into performance

1.1. Aims and Scope

Medical Needs Register

A medical register is kept for each year group and is compiled from data supplied by parents/guardians. It is very important that all information is shared with us in the interests of the child.

1.2. Other linked Policies

- Safeguarding
- Support Pupils at School with Medical Conditions (Trust policy)
- First Aid Policy
- Health and Safety Policy

2. Policy Statement

Medical Inspections

There are times when children are seen by the school nurse team. Written permission will be requested from parents/carers before a child is seen.

Administration of Medicine

The following guidelines are in place for the administration of medicines:

Prescription and non-prescription medicines will only be administered at school:

- When it would be detrimental to the pupil's health or school attendance not to do so **and**
- Where we have parents/carers' written consent
- Asthma inhalers will be administered by children, but a medicine form must be completed by the parent. For children who need a spacer, help will be given by an adult

The school will only accept prescribed medicines that are:

- In-date
- Labelled
- Provided in the original container, as dispensed by the pharmacist, and include instructions for administration, dosage and storage

The Local Governing Board will ensure that written records are kept of all medicine administered to pupils for as long as these pupils are at the school. Parents/carers will be informed if their pupil has been unwell at school.

If your child is about to enter Red Oaks Primary and has a significant health issue please ensure you let us know prior to the child's official start date. It is essential that staff are trained for all eventualities. **A child cannot be admitted until the Care Plan is in place. Any child who is not toilet trained must have a Personal Care Plan because it involves intimate care.**

Medication on school trips/ residential may be administered by a member of staff if written permission is given. This includes 'just in case' medication that a parent may wish to provide e.g. Calpol.

Sun Cream

During the summer months some children may need to have sun cream administered before school to ensure they are protected from the sun. Children with very fair skin may need to bring in extra supplies of sun cream for later in the day. Sun hats or

Legionnaire caps are encouraged to protect children's heads, faces and necks during the summer months.

Toileting

All children are encouraged to use the toilets during break and lunch time. However, children may ask to use the toilets during lesson time. The teacher will be made aware if any children have toileting related issues so that additional reminders can be given if necessary.

Handwashing

- Children will be encouraged to wash hands thoroughly and where possible/appropriate in the presence of an adult. Frequent reminder of what good handwashing is. Children will be asked to wash hands before and after lunch and immediately after playing outside. There may be other times of day when children need to wash hands and will be asked to do so.
- The disabled toilet must not be used. This will be reserved for anyone who is unwell or who needs to use the disabled facilities.

Sneezing

- Tissues will be available in every classroom and children will be encouraged to use these then asked to flush the tissue in the toilet.
- Children will be encouraged to sneeze into their elbow and clean up appropriately afterwards if they are unable to access a tissue in time.